**CUTSDEAN PARISH COUNCIL,GLOUCESTERSHIRE**

From : The clerk to the Council Claire Butler West Barn Farm, Cutsdean, Cheltenham, GL54 5RX

Tel: 01386 584083 email: claireloubutler@outlook.com

**MEETING**

I hereby give notice that the meeting of the council of the above Parish will be held at:

West Barn Farm

Tuesday 12th March 2024 AT 6.30PM

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out:

**AGENDA**

1. To receive Apologies
2. To receive Declarations of Interest.
3. To approve the minutes of the Parish Council Meeting held on January 16th, 2024
4. To receive report from Cllr MacKenzie-Charrington
5. To receive report from Clerk:
   1. GAPTC Membership
   2. GAPTC Audit
   3. Annual Review of policies:
      1. Standing Orders
      2. Financial Regulations
      3. Risk Management Schedule
      4. Privacy Notice
      5. Code of Conduct
6. Matters arising not covered hereunder
   1. Defibrillator
   2. Grips
   3. Quarry Noise
7. To receive a financial report, authorise payments.
   1. Financial Statement
   2. Payments : Clerk Wages

PATA Invoice

GAPTC Renewal

1. Public adjournment
2. Planning
3. Correspondence
4. AOB
5. Date of next meeting

By email: Denny Beetson, Ted Smith, Matthew Butler, Chris Clarke, David Wright, Mark MacKenzie-Charrington

Signed: C Butler dated 5th March 2024